

Beaworthy Parish Council

Clerk to the Council Mrs A M Braidwood, Willowdene, Bratton Clovelly, Okehampton, EX20 4LB. Tel 07990712484

I hereby give notice of a **meeting of the Beaworthy Parish Council** and summon Members to attend on **Thursday 17th Sept 2026 at Beaworthy Parish Hall at 1930 hours.**



Members of the public are most welcome to attend and to make representations, ask or answer questions and give evidence on any item on the agenda, during the Public Forum, for a maximum time of 10 minutes.

Agenda

1. **Chairman's welcome.**
2. **Apologies**
3. **Public Forum**
4. **Declarations of interest.** Councillors are reminded to declare any personal interest in an item on the agenda and its nature and to declare any pecuniary interest in an item on the agenda. Councillors with pecuniary interests should remove themselves from the meeting for the relevant items.
5. **Minutes of the meeting on 16th July 2026.** To approve as a true record and be signed by the Chairman.
6. **Clerks report** – including correspondence and any other item which has been brought up to the attention of the clerk, which is not on the agenda.
7. **Policy review** – Finance Risk Assessment and Health and Safety Policies.
8. **Planning** – To review and respond to applications received on WDBC planning portal.
 - 8.1 **2451/26/FUL** Proposal: Excavation works to floor of barn, Site Address: Tutchenor Farm Patchacott EX21 5AR Comments by 9 October 2026
9. **Policy Review** – Financial risk assessment, Health and Safety policy reviews and adoption of Data Map.
10. **Councillor Reports** – reports on meetings attended and matters brought to the attention of councillors.
 - 10.1 Highways Report
 - 10.2 Parish Hall Report
 - 10.3 West Devon Matters
 - 10.4 Defibrillator
11. **West Devon Borough Council/DCC reports.** To be received from representative present.
12. **Finances**
 - 12.1 **RFO to present the Finance Report and Bank Rec to 30 Aug 2026**
 - 12.2 **To resolve to approve the payments as follows:**

To implement the increase in clerk salary in line with Local Government Services Pay Award 2026-27 from Apr 26 – salary from 13.90 p/h to £14.36p/h. and to include the back dated payment from Apr 26 of **£47.84**
13. **Recruitment of parish clerk/RFO**
 - 13.1 To agree all details on **recruitment process** of Clerk/RFO position on Chairmans receipt of current Clerk resignation letter in August. To include, salary/scale, contract, hours.

13.2 Appointment of a Staffing Interview Panel and delegation of authority –

To comprise of 2 councillors with the clerk in an advisory capacity, to conduct candidate interviews for the position of Clerk/RFO. And to consider delegated authority to the clerk under section 101 of the Local Government Act 1972, under guidance from the appointed panel, to determine which candidate, if any, should be appointed at the agreed salary/scale and make the offer on behalf of the Council.

- 14. West Devon Enforcements – Updates**
- 15. Items for the agenda for next meeting.**
- 16. Date of next meeting. Oct 2026**
- 17. Close of meeting.**