

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 17th Sept 2026** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Darling, Cllr Wonnacott, Cllr Sanders, Cllr Hayes, Cllr Curtis, Cllr Balsdon

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC)

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Apologies for absence.** Cllr Mott
3. **Public Forum** – no members of the public present
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **16th Jul 2026** were a true record and were signed by the Chairman
6. **Clerk's report** – NTR
7. **Policy Review** – The Finance Risk assessment and Health and Safety policies were reviewed and no amendments made.
8. **Planning.**
 - 8.1 **2451/26/FUL** - Excavation works to floor of barn, (resubmitted) Tutchenor Farm, Patchacott, EX21 5AR. The Council **RESOLVED** to approve the application.
9. **Councillors Reports – reports on meetings attended and matters brought to the attention of councillors.**
 - 9.1 **Highways** – It had been noted the potholes are being repaired . PC will continue to monitor and report.
 - 9.2 **Parish Hall** –received, it was agreed to remove this from the agenda going forward. **Annex A**
 - 9.3 **West Devon Matters** – NTR
 - 9.4 **Defibrillator** – No issues, the website is updated periodically
10. **DCC and West Devon borough Council Updates:** Cllr Southcott advised the PC to attend an upcoming teams meeting on the new decision-making process for Planning. Clerk to book hall.
11. **Finance:**
 - 11.1 **The RFO** presented the Finance report and full budget update to **28 Aug 2026 - Annex B**
 - 11.2 It was **RESOLVED** to approve the payments as follows:

To implement the increase in clerk salary in line with Local Government Services Pay Award 2026-27 from Apr 26 – salary from 13.90 p/h to £14.36p/h. and to include the back dated payment from Apr 26 of **£47.84**
12. **Recruitment of Parish clerk and RFO**
 - 12.1 It was **RESOLVED** to accept the proposed **recruitment process** of Clerk/RFO position on Chairmans receipt of current Clerk resignation letter in August. To include, salary/scale, contract, hours.
 - 12.2. **Appointment of a Staffing Interview Panel and delegation of authority** – It was **RESOLVED** to appoint the interview paned comprising Cllr Rendell and Cllr Darling, with the clerk in an advisory capacity, to conduct candidate interviews for the position of Clerk/RFO. And to delegate authority to the clerk under section 101 of the Local Government Act 1972, under guidance from the appointed panel, to determine which candidate, if any, should be appointed at the agreed salary/scale and make the offer on behalf of the Council.
13. **WDBC Enforcement** – updates received.

- 14. Items for the agenda for next meeting,** Social media or newsletter for residents.
- 15. Date of next meeting** – 15 Oct 2026
- 16. Meeting closed at: 2030 hours.**

Annex A - Parish Hall Report

Chairmans Report 16/09/26

Good evening,

I hope you're all well, its been a while since my last report, we've had lots going on.

First up is PatchFest, what an amazing day, 340 people through the gate, lots of fun and laughter, and as an added bonus we made a profit! The whole committee pulled together, as did the local community and supported this event whole heartedly. Off the back of this years PatchFest, next years is all ready booked up, with more stalls and a bigger bouncy castle set up for the little ones, also some great bands already in the lineup.

Fish and chip nights are a roaring success, we are so happy with how its been received, each month we see new faces from out of the village, its also good to see all generations attending and having a great evening. We mixed it up a little bit last month with the addition of burgers to the menu which were very popular.

We've given coffee morning a revamp, with the hope of attracting more people, we are now offering sausage, bacon and eggs, also a gluten free option. The first with the new menu went down very well so we are anticipating an even better turn out in October.

The Scarecrow Safari that we held with Madworthy Chapel last Saturday was absolutely outstanding, massive attendance, a real good family event, with some super scarecrows. We are hoping to do some more events with Madworthy Chapel.

Coming up next month is, coffee morning on 3rd October, Quiz night on 16th and our Halloween Party on 31st.

We had three new members join the committee which is amazing news!

Annex B – Finance Report 28 Aug 2026

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
3,402.03	2,975.00	300.00	-	127.03	-	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
2,683.51	1,204.65	400.00	105.00	468.15	188.85	209.85	-	107.01

Bank Summary

Cashbook

Balance at	01/04/26	6,969.82
Receipts	to date	3,402.03
Payments	to date	2,683.51
Balance at	28/08/26	<u>7,688.34</u>

Bank Reconciliation

Balance per statement 28 Aug 2026	7,758.34
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Outstanding cheques	Chq No	Amount
	411	70.00

(70.00)

7,688.34

Difference

of which is earmarked reserves	7969.82	includes working reserves of	5684.53
current balance remaining after reserves	281.48		
expected additional income	2975	(precept)	
expected additional expenditure	2666.49		
Actual y/e balance (less all reserves)	27.03		